

## **REQUEST FOR PROFESSIONAL ENGINEERING SERVICES**

The Bartow Airport Authority of Bartow, Florida, hereby requests, pursuant to the Consultants' Competitive Negotiation Act, Florida Statutes 287.055, and Federal Aviation Administration Advisory Circular 150/5100-14e, Letters of Interest from Professional Aviation Consulting firms desiring to render services at the Bartow Executive Airport.

The Bartow Airport Authority is seeking a multi-service firm capable of providing architectural, engineering, intermodal development, planning, design, construction, economic development, environmental assessments/impacts, geotechnical resources, resident inspection, business consulting services, and surveying related to the implementation of aeronautical/non-aeronautical projects. Projects listed below are currently in the Authority's Master Plan and may change from time to time, as warranted.

### **PROJECT DESCRIPTION:**

- Design and Construction of Runway 9L/27R Extension
- Design, Site Preparation and Construction of Corporate Hangars
- Install Precision Approach Path Indicators (PAPI) on Runway 9R/27L
- Design and Construction of Terminal Apron Expansion
- Design and Construction of Airfield Drainage Improvements
- Design and Construction of Taxiway C Rehabilitation
- Design and Construction of Second Entrance Road
- Design and Construction of Runway 5/23 Rehabilitation including replacement of Precision Approach Path Indicators (PAPI) and Runway End Identifier Lights (REIL)
- Design and Construction of new T-Hangars
- Design and Construction of Taxiway H Extension
- Construct Industrial Park Buildings
- Design and Construction of New Taxiway Connectors
- Refurbish Existing T-Hangars
- Design and Construction of Runway 9R/27L Rehabilitation
- Design and Construction of New Access Road to Northeast Property (Phase I)
- Fuel Farm Repair and Improvements
- Rehabilitation of Airfield Apron
- Comprehensive Master Plan/ALP
- Construction of New Taxiway
- Tree and Debris Clearing
- Airfield Pavement Marking
- Wildlife Hazard Management Plan

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The planning, design and construction activity for aeronautical and non-aeronautical projects will be subject to the availability of funding. The Scope of Services shall include, but not limited to:

1. Preliminary Project Development and Assistance in Applying for State and Federal Grants-In-Aid, which may include, but not limited to, the Florida Department of Transportation, Office of Tourism and Economic Development, Federal Aviation Administration, FEMA, Economic Development Council and Other Governmental Agencies.
2. Preparation of Plans, Specifications, Construction Contract Documents, Cost Estimates, Project Budgets and Engineer's Design Report.
3. Provision and/or Coordination of Special Services such as Testing, Surveying, Appraisals and Independent Cost Estimates.
4. Construction Review and Contract Administration including Resident Inspection Services.
5. Support in Marketing Efforts to Expand Existing Tenant Base. These Services May Include All Phases of Proposal Preparation, up to and Including Preparation of all Script, Editing, Collating, and Binding of Documents.

**AFFIRMATIVE ACTION:** Contracts awarded on the basis of this solicitation will be subject to the requirements of USDOT Regulation 49 CFR, Part 26-Disadvantaged Business Enterprise Participation. The Consultant shall agree to the below stated Department of Transportation policy and disadvantaged business enterprise obligation, and further agrees to insert the following clauses in any subcontract. "The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR, Part 26 in the award and administration of DOT assisted contract. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate."

The specific airport development projects will be authorized for planning, design and construction activity as funding is or becomes available.

In order to be considered, the firm must have provided planning, project management, construction services and engineering services of similar scope, complexity and magnitude on at least two (2) General Aviation Airports and have demonstrated familiarity with Federal Aviation Administration, Florida Department of Transportation and Office of Management and Budget Circulars, Criteria, policies and procedures.

***Interested firms are requested to indicate their interest in this project by submitting four (4) copies of a Letter of Interest to Mr. John Helms, Executive Director, Bartow Airport Authority, Post Office Box 650, Bartow, Florida 33831-0650, on or before 2:00 p.m. (local time), October 17, 2019.***

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The Letter of Interest must be accompanied by a current GSA Form SF 330. The Bartow Airport Authority will utilize the following eleven (11) factors in the selection, as follows: 1) Letter of Interest; 2) GSA Form SF 330; 3) Geographical location of firm; 4) Experience in economic development/revenue diversification, design, construction and development of General Aviation Airports; 5) Personnel available, experience and background; 6) Name of Project Engineer, with Resume and include work performed at other General Aviation Airports; 7) Available work force and schedule to accomplish work; 8) Experience with Federal Aviation Administration Airport Improvement Program and Florida Department of Transportation projects; 9) Experience with Master Plan and other planning programs; 10) Firm's ability to accomplish any project or projects listed in advertisement; 11) Evidence that Consultant has established and implemented an Affirmative Action Program and a Drug Free Workplace Program.

In accordance with Florida Statutes 287.055, the Bartow Airport Authority declares that all or portions of the documents and work papers prepared pursuant to this invitation shall be subject to re-use by the Authority.

Only those firms submitting letters of interest and qualifications which meet the requirements herein specified will be considered for the services contemplated herein, regardless of past contact with Bartow Airport Authority, Bartow, Florida, and/or other agencies, departments, division or staff personnel.

The Bartow Airport Authority intends to certify from those firms submitting a response to this invitation a list of those which it considers qualified. A Selection Committee will then short-list from the list of qualified firms and may require those firms to give a presentation to the selection committee, lasting no longer than 30 minutes. No firm or individual should lobby any Airport Employee, Selection Committee member or Airport Authority Board member, regarding this Request for Proposals.

The contract entered into with the successful engineering firm shall be a "Continuing Contract" for purposes of the Florida Statute Section 287.055, so that the Bartow Airport Authority may enter into a Master Agreement and each assignment shall be prepared as a separate supplemental agreement to the Master Agreement. The Master Agreement will be for five years and shall have a 30-day termination provision.

To ensure fair consideration for all proposers, The Airport Authority prohibits communication to or with any Airport employee, selection committee member or Airport Authority board member during the submission process, except as provided in this section. Additionally, the Airport Authority prohibits communication initiated by a proposer to any Airport employee, selection committee member or Airport Authority board member before the time an award decision has been made. Any communication between proposer and the Airport Authority will be initiated by Airport Authority staff in order to obtain information or clarification needed to develop a proper, accurate

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evaluation of the proposal. Such communications initiated by a proposer may be grounds for disqualifying the offending proposer from consideration for award of the proposal and/or any future proposal.

The Bartow Airport Authority reserves the right to reject any or all proposals, to waive informalities, to re-advertise, and to enter into a contract determined to be in the best interest of the Airport, up to and including the selection of multiple consultants.

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John Helms, Executive Director (863) 533-1195

Date: September 10, 2019

