

MINUTES
BARTOW AIRPORT AUTHORITY
REGULAR MEETING
JUNE 12, 2023
BARTOW AIRPORT, 5:30 P.M.

Chair Tucker called the meeting to order at 5:33 p.m.

The Bartow Municipal Airport Development Authority held its regular meeting on Monday, June 12, 2023, at Bartow Airport, Bartow, Florida. Airport Board members present were Chair Ms. Tanya Tucker, Ms. Trish Pfeiffer, Mr. Nick Adams, Mr. Steve Githens, Mr. Leo Longworth, and Mr. Sean Parker (arrived at 5:38) Airport Attorney. Mr. John Helms, Airport Executive Director, Mr. Terry Beacham, Mr. Mel Parker and Ms. Michelle Mathews, Bartow Executive Airport and Mr. Gerald Cochran.

Chair Tucker asked if there were any corrections or additions to the Minutes of April 10, 2023, Regular Meeting.

Mr. Githens moved, Ms. Pfeiffer seconded to approve the Minutes of April 10, 2023, as published. All Members voted yes, and the motion carried.

Chair Tucker asked if there were any Public Comments on matters not appearing on this Agenda.

Mr. Cochran stood, introduced himself and asked about the Airport grove. Mr. Cochran wanted to know who had removed the grove and had the job gone out for bid; Mr. Helms stated that the grove had already been voted to be removed, it had not been fertilized or taken care of in well over a year. Mr. Helms also stated that the job cost fell under the required threshold to be put out for bid.

Mr. Cochran asked again if could have been the expansion of the plant (Kemira) adjacent to the Grove and Mr. Helms stated no that the grove was voted to be pushed over before the Kemira expansion.

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Mr. Cochran then asked if the rail cars coming onto the Airport contained contaminants. Mr. Helms answered that hazardous material is not allowed to be stored on the Airport.

The Board thanked Mr. Cochran for concern and presenting important questions and hoped that he was satisfied with the answers.

Chair Tucker asked if there were any Public Comments on matters appearing on this Agenda, but not scheduled for separate public hearings - There were none.

Mr. Helms then greeted everyone and informed the Board that it was time for the Elections of Officers.

Leo moved to elect Mr. Nick Adams as Chair. Mr. Githens seconded, all members voted yes, and the motion carried.

Ms. Tucker moved to elect Ms. Pfeiffer as Vice-Chair. Mr. Longworth seconded, and all members voted yes, and the motion carried.

Ms. Pfeiffer moved to elect Mr. Githens as Secretary. Ms. Tucker seconded, and all members voted yes, and the motion carried.

Ms. Tucker moved to elect Ms. Mathews as Assistant Secretary. Mr. Longworth seconded. All members voted yes, and the motion carried.

Mr. Longworth stated after the elections that he was glad that the Vice-Mayor, Mr. Adams was to be Chair to the Airport Authority Board so that there would be a better understanding before Mr. Adams is elected Mayor.

Mr. Helms then reviewed with the Board the April and May's Financial Reports and answered questions from the Board. Mr. Helms stated that the hurricane damage repairs are almost complete, when they are completed a single budget amendment will be presented to the Board. The Airport is tracking well at this time and there is an "uptick" in operations and fuel sales.

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Mr. Tucker moved to accept April and May's FY 2023 Financial Statements as presented, Mr. Githens seconded.

All members voted yes, and the motion carried.

Airport Attorney- Had nothing new to report.

Under Old Business- There was no Old Business.

Under New Business-There was no New Business.

Resolutions-

Resolution No. 1268. Fiscal Year 2022-2023 Budget Amendment to Purchase New Engine for N47509.

Mr. Githens moved; Mr. Longworth seconded to adopt Resolution No. 1268. All members voted yes, and the motion carried.

Resolution No. 1269. Fiscal year 2022-2023 Budget Amendment for FDOT Grant for Remote Tower.

Mr. Githens moved; Ms. Tucker seconded to adopt Resolution No. 1269. All members voted yes, and the motion carried.

Resolution No. 1270 Lease with Best Fabrications, Inc., Building #204 (2145 Bravo Avenue) for a Primary Term of One (1) Year with Three (3), One (1) Year Options at \$5,500.00 Per Month. Lease Renewal

Mr. Githens moved; Mr. Longworth seconded to adopt Resolution No. 1270. All members voted yes, and the motion carried.

Resolution No. 1271. Lease with Sabal Transport, Inc., Land Area #314 (3190 Delta Avenue) on a Month-to-Month Basis at \$1,200.00 Per Month. New Lease.

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Mr. Githens moved; Ms. Tucker seconded to adopt Resolution No. 1271. All members voted yes, and the motion carried.


Ms. Pfeiffer asked for an update on the Tower/ATC Academy. Mr. Helms stated that the process has started to prepare and present to the School Board, WCG's business plan. Mr. Helms stated that the Airport is currently working with the PC School Board to establish the academic program.

Ms. Pfeiffer asked about a projected time frame and Mr. Helms answered approximately 12 months. Ms. Pfeiffer stated her wish that there be some sort of major celebration. Mr. Helms stated that there will be a ribbon cutting ceremony for sure since it will be the first remote and digital tower academy in the Country.

Ms. Pfeiffer expressed her wish that "everyone stays" in the faces of the people making decisions regarding the digital towers and the ATC academy and for sure to keep the pressure on, at which time Ms. Pfeiffer stated that she wants Summerlin Academy to offer the program.

There being nothing further to discuss Chair Adams adjourned the meeting at 6:01 p.m.

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY

BY: 
CHAIRPERSON

ATTEST: 
SECRETARY