

MINUTES
BARTOW AIRPORT AUTHORITY
REGULAR MEETING
JULY 11, 2022
BARTOW AIRPORT, 5:30 P.M.

Chair Tucker called the meeting to order at 5:51 p.m.

The Bartow Municipal Airport Development Authority held its regular meeting on Monday, July 11, 2022, at Bartow Airport, Bartow, Florida. Airport Board members present were, Chair Ms. Tanya Tucker, Mr. Leo E. Longworth, Mr. Steve Githens, Mr. Sean Parker, Airport Attorney. Mr. John Helms, Airport Executive Director, Mr. Terry Beacham, Deputy Executive Director, Ms. Michelle Mathews, and Mr. Mel Parker, Bartow Executive Airport. Also present at the meeting were Mr. Sergio Seone, AOPA. Absent from the meeting were Ms. Trish Pfeiffer and Mr. Nick Adams.

Chair Tucker asked if there were any corrections or additions to the Minutes of June 13, 2022, Regular Meeting.

Mr. Githens moved, Mr. Longworth seconded to approve the Minutes of June 13, 2022, as published. All Members voted yes, and the motion carried.

Chair Tucker asked if there were any Public Comments on matters not appearing on this Agenda. There were none.

Chair Tucker asked if there were any Public Comments on matters appearing on this Agenda, but not scheduled for separate public hearings - There were none.

Mr. Helms opened the meeting by reviewing with the Board the 2022-2023 proposed budget. Mr. Helms stated that there have been some increases to reoccurring operating expenditures, and that the aviation business and the industrial park have been doing well and benefiting the airport in today's trying economy; there is also a planned 5% COLA for employees included in the budget due to the current inflation rate; the CPI and new lease revenue are not calculated into the budget until they are realized; buildings #270 and #216 need roof work;

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the fuel and self-serve tanks need to be painted; there are a couple of projects that will be funded primarily by grant funds; building #250 for the PCSO needs the back parking lot repaved.

Mr. Githens asked if there was anything in the budget regarding Washington Consulting Group and Mr. Helms answered, not at this time, a budget amendment would be requested once funding is determined.

Mr. Longworth asked if there was enough in the budget for insurance and Mr. Helms stated that the budget is based on the insurance agent's recommendation.

Mr. Longworth then stated that the airport should at least reach out to the Florida League of Cities for rates as they have been very competitive with their rates. The Board agreed and to also check on workers compensation coverage and Mr. Helms stated that the Airport will look into rates.

The Board was satisfied with the 2022-2023 proposed budget and advised Mr. Helms to go ahead and move forward with it.

Mr. Helms then reviewed with the Board the June 2022 Financial Statement and answered questions from the Board. Mr. Githens moved; Mr. Longworth seconded to accept the June 2022 Financial Statement as published.

All members voted yes, and the motion carried.

Airport Attorney- Nothing to report.

Under Old Business-There was No Old Business

Under New Business-There was No New Business

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Resolutions:

Resolution No. 1251, A Resolution Adopting the 2022-2023 Proposed Budget.

Mr. Longworth moved; Mr. Githens seconded to Adopt Resolution No. 1251. All members voted yes, and the motion carried.

Resolution No. 1252, A Resolution of the Bartow Municipal Airport Development Authority to add Security Upgrades Project from FDOT Aviation to Fiscal Year 2021-2022 Budget.

Mr. Githens moved; Mr. Longworth seconded to Adopt Resolution No. 1252. All members voted yes, and the motion carried.

Resolution No. 1253, A Resolution of the Bartow Municipal airport Development Authority to Amend the Fiscal Year 2021-2022 Budget to Replace Runway 5 & 23 Rehabilitation and T-Hangar Taxilane Project.

Mr. Longworth moved; Mr. Githens seconded to Adopt Resolution No. 1253. All members voted yes, and the motion carried.

Resolution No. 1254, Bartow Executive Airport T-Hangar Taxilane Rehabilitation.

Mr. Longworth moved; Mr. Githens seconded to Adopt Resolution No. 1254. All members voted yes, and the motion carried.

Resolution No. 1255, Airport Security Upgrades.

Mr. Githens moved; Mr. Longworth seconded to Adopt Resolution No. 1255. All members voted yes, and the motion carried.

Resolution No. 1256, Lease with Bartow Ford Company, Building #270 (698 Cessna Street), for a Primary Term of four (4) years, with four (4), One-Year (1) year options at \$10,800.00 per month. New Lease

Mr. Longworth moved; Mr. Githens seconded to Adopt Resolution No. 1256. All members voted yes, and the motion carried.

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There being nothing further to discuss Chair Tucker adjourned the meeting at 6:25 p.m.

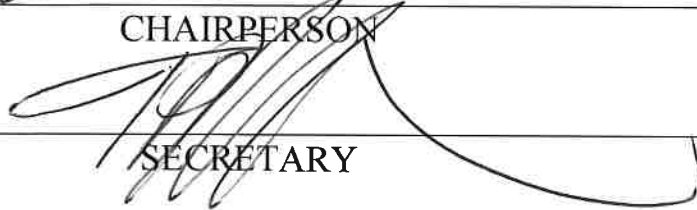
BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY

BY:



CHAIRPERSON

ATTEST:



SECRETARY