

MINUTES
BARTOW AIRPORT AUTHORITY
REGULAR MEETING
FEBRUARY 14, 2022
BARTOW AIRPORT, 5:30 P.M.

Chairman Githens called the meeting to order at 5:35 p.m.

The Bartow Municipal Airport Development Authority held its regular meeting on Monday, February 14, 2022, at Bartow Airport, Bartow, Florida. Airport Board members present were, Chairman Steve Githens, Mr. Leo E. Longworth, Ms. Tanya Tucker, Mr. W.H. "Billy Simpson", and Mr. Nick Adams, Mr. Sean R. Parker, Airport Attorney, Boswell & Dunlap, Mr. John Helms, Airport Executive Director, Mr. Terry Beacham, Deputy Executive Director, Ms. Michelle Mathews, Mr. Mel Parker, Bartow Executive Airport. Also in attendance were Mr. Steve Henriquez, AECOM, Mr. Doug DeCarlo and Mr. Joe Halisky, ESA, Mr. Sergio Seone, AOPA and Mr. Gerald Cochran.

Chairman Githens asked if there were any corrections or additions to the Minutes of January 10, 2022, Regular Meeting. Mr. Simpson moved; Ms. Tucker seconded to accept the Minutes of January 10, 2022, as published. All members voted yes; and the motion carried.

Chairman Githens asked if there were any Public Comments on matters not appearing on this Agenda. -There were none.

Chairman Githens asked if there were any Public Comments on matters appearing on this Agenda, but not scheduled for separate public hearings - There were none.

Mr. Helms opened the meeting by wishing everyone a Happy Valentine's Day and turned the meeting over to Mr. Doug DeCarlo and Mr. Joe Halisky to update the Board on the Master Plan Project.

Mr. DeCarlo reviewed with the Board a handout that was a preview of what is to come in March regarding the Master Plan. In the first half of March Working Paper #3 will be complete then there will be a short intermediate time so the long term 20-year projects and plans can be completed. Mr. DeCarlo answered questions from the

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Board, one of the questions was, are there plans for cargo aircraft and hangars, to which the answer was no plans currently in place.

Mr. DeCarlo and Mr. Halisky said goodbye to the Board members and Mr. Helms then took back over the meeting.

Mr. Helms then reviewed with the Board January 2022 Financial Statements. Mr. Helms stated that there are no surprises to report and are right where he expected the Airport to be financially. Chairman Githens asked about the FDOT funding amount and Mr. Helms stated that was a carry forward amount from last year's rail project.

Mr. Helms reminded the Board that Industrial Park and T-Hangar Consumer Price Index "All Items" for "All Urban Consumers for the preceding twelve months from December 31st rental adjustments are going into effect April 1, 2022, at a rate of 7%. Mr. Helms stated that there was no increase for 2021 and only a 1.5% increase for 2020. The cost of doing business has gone up drastically as everyone knows and the Airport needs to increase the rental rates. The Board agreed.

Airport Attorney- Nothing to report.

Under Old Business-Mr. Helms reminded the Board and so it could be recorded for the Minutes that the Airport Authority Board had given authorization to Mr. John Helms, Executive Director and Mr. Sean R. Parker, Airport Attorney to enter into a Sublease Agreement with 8th Mile Rules, LLC for a car show event to be held on the Bartow Executive Airport's North Ramp and that it has been signed and completed.

Under New Business-There was no New Business

Resolutions:

Resolution NO. 1240-Lease with Hot Wachula's, Inc., Building #201 (1060 Alpha Avenue) for a Primary Term of Two (2) Years, with Two (2), One (1) Year Options at \$2,200.00 Per Month. (Lease Renewal)

Ms. Tucker moved, Mr. Adams seconded, to Adopt Resolution No. 1240. All members voted yes, and the motion carried.

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Resolution No. 1241-Lease with Adept Community Services, LLC, Building #322 (811 Piper Street) for a Primary Term of Two (2) Years, with One (1), One (1) Year Option at \$1,375.23 Per Month. (Lease Renewal)

Ms. Tucker moved, Mr. Adams seconded, to Adopt Resolution No. 1241. All members voted yes, and the motion carried.

There being nothing further to discuss Chairman Githens adjourned the meeting at 6:02 p.m.

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY

BY: 
CHAIRPERSON

ATTEST: 
SECRETARY