

**MINUTES**  
**BARTOW AIRPORT AUTHORITY**  
**REGULAR MEETING**  
**FEBRUARY 13, 2023**  
**BARTOW AIRPORT, 5:30 P.M.**

Chair Tucker called the meeting to order at 5:36 p.m.

The Bartow Municipal Airport Development Authority held its regular meeting on Monday, February 13, 2023, at Bartow Airport, Bartow, Florida. Airport Board members present were Chair Ms. Tanya Tucker, Mr. Nick Adams, arrived at 5:48, Ms. Trish Pfeiffer, Mr. Steve Githens, and Mr. Sean Parker, of Boswell and Dunlap, had to be excused early. Mr. John Helms, Airport Executive Director, Mr. Terry Beacham, Ms. Michelle Mathews, and Mr. Mel Parker, Bartow Executive Airport. Mr. Mike Brynjulfson, C.P.A, P.A., Ms. Tiffani Mangold, Purvis Gray & Company. Mr. Gerald Cochran, Bartow City Commission Candidate. Mr. Leo E. Longworth was excused absent.

Chair Tucker asked if there were any corrections or additions to the Minutes of January 9, 2023, Regular Meeting.

Ms. Pfeiffer moved, Mr. Githens seconded to approve the Minutes of January 9, 2023, as published. All Members voted yes, and the motion carried.

Chair Tucker asked if there were any Public Comments on matters not appearing on this Agenda. There were none.

Chair Tucker asked if there were any Public Comments on matters appearing on this Agenda, but not scheduled for separate public hearings - There were none.

Mr. Helms welcomed everybody to the meeting and then turned the meeting over to Ms. Tiffani Mangold for the 2021-2022 Audit Report.

Ms. Mangold reported to the Board that this year was the first year of the new standard requirement from GAZB that all leases both Industrial Park and Hangar Leases have to be reviewed. There were no findings or disagreements, the Audit was

Continued-Page Two  
Minutes of February 13, 2023

ranked as a “clean audit finding” which is the highest rating that can be obtained and that it has clean reports all the way through.

Chair Tucker announced for the record that Mr. Nick Adams arrived at 5:48 pm.

Mr. Githens asked how the estimated value of a lease is determined and Ms. Mangold answered that it is determined by the life of the lease agreement with terms and renewals calculated.

Ms. Mangold concluded the audit report by thanking the Board and the Bartow Executive Airport Staff for their help in the audit process.

Mr. Helms then proceeded to review with the Board the January 2023 financial statement and answered questions.

Mr. Helms reported that revenue lines were going to be a little off because of repairs that are being conducted to buildings damaged by Hurricane Ian, when all the repairs have been completed Mr. Helms stated that he will come back to the Board to ratify any differences and budget amendments.

Mr. Helms stated that Bartow Executive Airport is in a very good position for this time of year and is slightly ahead.

Airport Attorney- Had nothing new to report.

Under Old Business-There was no Old Business.

Under New Business-There was no New Business.

RESOLUTION NO. 1266. Lease with Plastic Conversion Services, Inc., Building #234 (5345 Airport Blvd.) for a Primary Term of One (1) Year, at \$6,000.00 Per Month. New Lease.

Continued-Page Three  
Minutes of February 13, 2023

Mr. Githens moved; Ms. Pfeiffer seconded to Adopt Resolution No. 1266.

All Members voted yes, and the motion carried.

There being nothing further to discuss Chair Tucker adjourned the meeting at 6:03 p.m.

**BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY**

BY:  \_\_\_\_\_  
CHAIRPERSON

ATTEST:  \_\_\_\_\_  
SECRETARY