

MINUTES
BARTOW AIRPORT AUTHORITY
REGULAR MEETING
MAY 13, 2019
BARTOW AIRPORT, 5:30 P.M.

Chairman Simpson called the meeting to order at 5:33 p.m.

The Bartow Municipal Airport Development Authority held its regular meeting on Monday, May 13, 2019 at Bartow Airport, Bartow, Florida. Airport Board members present were, Chairman W.H. "Billy" Simpson, Mr. Scott Sjoblom, James F. Clements arrived at 5:35, and Mr. Leo E. Longworth. Mr. Sean Parker, Airport Attorney, Mr. John Helms, Airport Executive Director, Mr. Terry Beacham and Ms. Michelle Sestile, Bartow Municipal Airport. Mr. Steve Henriquez, AECOM. Ms. Trish Pfeiffer excused absent.

Chairman Simpson asked if there were any corrections or additions to the Minutes of April 8, 2019 Regular Meeting. Mr. Longworth moved, Mr. Sjoblom seconded to accept the Minutes of April 8, 2019 as published. All members voted yes, and the motion carried.

Chairman Simpson asked if there were any Public Comment on matters not appearing on the Agenda-There were none.

Chairman Simpson asked if there were any Public Comment on matters appearing on this Agenda, but not scheduled for separate public hearing-There were none.

Chairman Simpson asked Mr. Helms to update the Board on what happened when the plane went down in Winter Haven on Saturday, May 4th, 2019.

Mr. Helms explained that the Arrow had Scott Larson one of our instructors and a commercial pilot with 600 hours on board. About ½ hour into the flight the pilot switched fuel tanks, resulting in loss of power, switching back to the original tank failed to correct the issue, Mr. Larson the instructor then took over control of the aircraft and landed in an old cleared citrus

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grove, the aircraft stayed on its wheels hit a rut and cracked the left wing. The aircraft was secured that evening and Sunday Mr. Helms notified the FAA and NTSB. Nothing further can be done with the aircraft until the release from NTSB.

Mr. Helms stated that the claims process has been started and Aero Fabrication is currently looking for a replacement wing.

Mr. Helms stated that he had taken the Aztec up and looks like all repairs requested have been completed. However, it still is not ready for student pilots as there are still some issues. Weather permitted Mr. Helms wants to get it back in the air and over to Lakeland for the intercom to be installed and get it on the line and in service.

Mr. Helms and Board reviewed April's Financial Statement.

Airport Attorney-Mr. Sean Parker had nothing new to report, will review the Resolutions and the Election of New Officers.

Under Old Business-There was none.

Under New Business-Election of New Officers.

Mr. Longworth moved to nominate Mr. Scott Sjoblom for Chairman. Mr. Clements seconded. All members voted yes, and the motion carried.

Mr. Longworth moved to nominate Ms. Trish Pfeiffer as Vice-Chairperson. Mr. Simpson seconded. All members voted yes, and the motion carried.

Mr. Longworth moved to nominate Mr. James Clements as Secretary. Mr. Simpson seconded. All members voted yes, and the motion carried.

Mr. Clements moved to nominate Ms. Michelle Sestile as Assistant Secretary. Mr. Longworth seconded. All members voted yes, and the motion carried.

At that time Chairman Scott Sjoblom took over the remainder of the meeting.

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Resolutions:

VOID Resolution No. 1177 from April 8, 2019, for A Typing Error in the Rental Amount.

Lease with Adept Community Services, Inc., Building #322 (811 Piper Street) for a Primary Term of Two (2) years, with One (1) One-year Option at \$1,250.21 Per Month. (Lease Renewal) Corrected Resolution No. 1177

Mr. Longworth moved, Mr. Simpson seconded to Adopt Resolution No. 1177. All members voted yes, and the motion carried.

Resolution No. 1178 Supplemental Joint Participation Agreement, FPN 441394-1-94-01, Contract Number G0L92, for Bartow Airfield Signage.

Mr. Clements moved, Mr. Simpson seconded to Adopt Resolution No. 1178. All members voted yes, and the motion carried.

Chairman Sjoblom asked if this project was part of the rebranding of the Airport? Mr. Helms stated that no it was for the directional signage on the airfield for renaming multiple taxiways to meet FAA guidelines.

Lease with Florida Health Sciences Center, Inc., d/b/a Tampa General Hospital, a Florida not for Profit Corporation, Building #410 (4333 Echo Avenue) for a Primary Term of Two (2) years with Two (2), Two-Year Options at \$3,362.00 Per Month. (Lease Renewal) Resolution No. 1179

Mr. Clements moved, Mr. Clements seconded to Adopt Resolution No. 1179. All members voted yes, and the motion carried.

Lease with Pro Metal Coating II, Inc., Building #224 and Approximate Associated Land Area of 0.75 Acres (4040 Echo Avenue) for a Primary Term of Five (5) Years with One (1), Five-Year Option at \$4,034.00 Per Month. (New Lease) Resolution No. 1180

Mr. Longworth moved, Mr. Clements, seconded to Adopt Resolution No. 1180. All members voted yes, and the motion carried.

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Mr. Clements asked about the airport's Valencia oranges and Mr. Helms stated that they had been harvested the week prior.

Mr. Helms informed the Board that the I.P. has a new tenant in Pro Metal Coatings that will bring a projected 20 new jobs to the Airport. They also have long-term expansion plans with first right of refusal to lease the areas around their leased area as they become available.

Mr. Simpson stated that the Chamber Fun Thursday that the Airport hosted had a great turnout and thanked everyone involved for the good job.

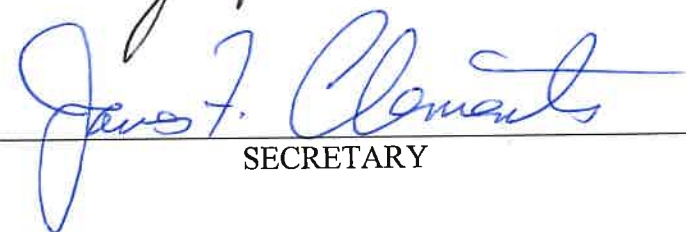
Chairman Sjoblom stated that his family had visited the restaurant for Mother's Day, it was good, they enjoyed it.

Mr. Helms reported on behalf of the Restaurant Management that Mother's Day was their best turn out to date.

There being nothing further to discuss Chairman Simpson adjourned the meeting at 5:59 pm.

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY

By: 
CHAIRPERSON

ATTEST: 
SECRETARY