

MINUTES
BARTOW AIRPORT AUTHORITY
REGULAR MEETING
APRIL 8, 2019
BARTOW AIRPORT, 5:30 P.M.

Chairman Simpson called the meeting to order at 5:37 p.m.

The Bartow Municipal Airport Development Authority held its regular meeting on Monday, April 8, 2019 at Bartow Airport, Bartow, Florida. Airport Board members present were, Chairman W.H. "Billy" Simpson, Mr. Scott Sjoblom arrived at 5:39, Ms. Trish Pfeiffer, Mr. James F. Clements, and Mr. Leo E. Longworth. Mr. Sean Parker, Airport Attorney and Mr. John Helms, Airport Executive Director, Mr. Terry Beacham and Ms. Michelle Sestile, Bartow Municipal Airport.

Chairman Simpson asked if there were any corrections or additions to the Minutes of February 11, 2019 Regular Meeting. Mr. Longworth moved, Ms. Pfeiffer seconded to accept the Minutes of February 11, 2019 as published. All members voted yes, and the motion carried.

Chairman Simpson asked if there were any Public Comment on matters not appearing on the Agenda-There were none.

Chairman Simpson asked if there were any Public Comment on matters appearing on this Agenda, but not scheduled for separate public hearing-There were none.

Mr. Helms opened the meeting by going over the 2nd Quarter Report. Mr. Helms stated that the 2nd quarter is always the strongest quarter and by the 3rd quarter report it will show the comparison to last years.

The numbers so far are a little lower than last year.

Mr. Helms stated that March 2019 operations did more than ever in the history of keeping operations records.

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They are also only counted during tower's open hours. We provide the FAA with approximate counts for after tower hours.

Chairman Simpson asked how many hours our school aircraft have, and Mr. Helms stated 610 total hours on the trainers except the twin is not yet in service.

Mr. Clements asked aren't some of them getting high in hours and Mr. Helms states yes especially Romeo Tango, and 28 Zulu is reaching up towards 7,000 hours.

Chairman Simpson asked about the status of the twin and Mr. Helms answered that it is waiting on him to take it up and test fly it but hasn't been able to with everything else going on. Mr. Helms stated that his plans are to get it up in the air this week.

Mr. Helms stated that the avionics are ready in Lakeland for install and that he is shooting for mid-May.

Chairman Simpson asked if there are students/people waiting to rent it and Mr. Helms stated yes.

Mr. Helms then moved onto the February and March 2019 Financial Statements and answered questions from the Board.

Chairman Simpson stated that was a very good report and was glad to see that the Airport is ahead of schedule to be in the black.

Airport Attorney-Mr. Sean Parker had nothing new to report, will review the Resolutions.

Under Old Business-There was none.

Under New Business-There was none.

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Resolutions:

Lease with Sabal Transport, Inc., Building #102 (615 Cessna St.) for a Primary Term of Three (3) Years, at \$4,000.00 Per Month. (New Lease) Resolution No. 1174.

Mr. Longworth moved; Ms. Pfeiffer seconded to adopt Resolution No. 1174. All members voted yes, and the motion carried.

Lease with Best Fabrications, Inc., Building #301(710 Mooney St.) for a Primary Term of One Month to Continue on a Month-to-Month Basis, at \$2,200.00 Per Month. (New Lease) Resolution No. 1175

Mr. Clements moved; Ms. Pfeiffer seconded to adopt Resolution No. 1175. All members voted yes, and the motion carried.

Resolution No. 1176 for Public Transportation Grant Agreement FM No. 437059-1-94-01 to Install New and Relocate Existing Rail Lines.

Mr. Sjoblom asked what this Grant funding was going to be used for and Mr. Beacham stated that the primary goal was to create a community transloading facility on the Airport.

Mr. Sjoblom moved; Ms. Pfeiffer seconded to adopt Resolution No. 1176. All members voted yes, and the motion carried.

Lease with Adept community Services, Inc., Building #332 (811 Piper St.) for a Primary Term of Two (2) Years, with One (1), One-year Option at \$1,250.01 (Lease Renewal) Resolution No. 1177.

Ms. Pfeiffer moved; Mr. Clements seconded to adopt Resolution No. 1177. All members voted yes, and the motion carried.

Just before the close of the meeting Ms. Pfeiffer stated that she felt that the ribbon cutting ceremony for the restaurant was great, and indicated she is ready to do another event. Mr. Helms stated that there is already talk going on about two events in the future.


Mr. Helms stated Sun n' Fun numbers were in and that they were good. This year the Airport had 14 jets on the ground at one time; in prior years the highest had been eight.

Ms. Pfeiffer asked if there was update on the Buzz Aldrin museum and Mr. Helms stated that there has been no new information.

Mr. Clements stated that as the President of the Board of Realtors both Mr. Leo Longworth and Mr. John Helms have spoken at a meeting and everybody has been impressed. Mr. Clements stated that he appreciated both men for speaking.

There being nothing further to discuss Chairman Simpson adjourned the meeting at 6:07.

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY

By:  _____
CHAIRPERSON

ATTEST:  _____
SECRETARY