

MINUTES
BARTOW AIRPORT AUTHORITY
REGULAR MEETING
JANUARY 8, 2018
BARTOW AIRPORT, 5:30 P.M.

Chairman Longworth called the meeting to order at 5:34 p.m.

The Bartow Municipal Airport Development Authority held its regular meeting on Monday, January 8, 2018 at Bartow Airport, Bartow, Florida. Airport Board members present were, Chairman Leo E. Longworth, Mr. W.H. "Billy" Simpson, Mr. Warren P. "Pat" Huff, Mr. James F. Clements, Ms. Trish Pfeiffer, Mr. Sean Parker, Attorney, and Mr. John Helms, Airport Executive Director, Mr. Terry Beacham, Mr. James M. "Mel" Parker, Ms. Michelle Sestile, Ms. Jennifer Baisden, Bartow Municipal Airport, Mr. Steve Henriquez, Aecom, Mr. Michael Moon, Hanson Professional Services, Mr. Jay Scalise, Kutchins & Groh and Mr. Jeff Roslow, Polk County Democrat.

Chairman Longworth asked if there were any corrections or additions to the Minutes of December 11, 2017 Regular Meeting. Mr. Simpson asked if Mr. Helms was the Airport Manager or Executive Director. Mr. Helms and Ms. Sestile answered that they thought they had removed all references to Airport Manager. Mr. Simpson stated that Mr. Helms could be referred as either but preferred, Executive Director. Mr. Clements moved, Mr. Huff seconded to accept the Minutes of December 11, 2017 as published. All members voted yes, and the motion carried.

Chairman Longworth asked if there were any Public Comment on matters not appearing on the Agenda-There were none.

Chairman Longworth asked if there were any Public Comment on matters appearing on this Agenda, but not scheduled for separate public hearing-There were none.

Continued-Page Two
Minutes of January 8, 2018

At 5:36 Ms. Cindy Barrow joined the meeting at the request of the Bartow Municipal Airport Authority Board. The Board presented Ms. Barrow with a commemorative crystal bowl on a pedestal with all the Board members names engraved on a brass placard, for appreciation of 41 years of Ms. Cindy Barrow's service to the Airport; with 24 of those years being the Airport Executive Director. A photo was taken with Ms. Barrow holding the bowl and surrounded by the Airport Authority Board. The Board thanked Ms. Barrow for coming to the meeting and for all her years of service.

Mr. Helms opened the meeting by wishing everyone a Happy New Year; and went on to inform the Board Members that he has been working on trying to finish up the remainder of the damage report from Hurricane Irma.

Ms. Pfeiffer extended her thanks to Ms. Barrow, Mr. Helms and all of the staff on duty regarding the fatal crash that occurred at the Airport on Christmas Eve, and working with the FAA and NTSB on the investigation.

Financial Statement-Discussed and answered questions.

Airport Attorney-In reference to the New Entrance Road Project, Mr. Parker stated that he felt that the Airport and the tenants involved or will be impacted by the Entry Road Project are finally heading in the right direction; and is hoping to have lease modifications by February's meeting.

Mr. Simpson asked if either tenant was asking for compensation and Mr. Parker answered "no", just the lease rental rate adjustment for Mid-Florida Lumber who lost a building in their lease due to the hurricane.

Ms. Pfeiffer asked how the restaurant was doing? Mr. Helms answered that they have their good and their bad days and the fluctuating weather has been a factor in that.

Mr. Clements asked if PalletOne was doing business in their building yet? Mr. Helms answered that they are still in the process of remodeling.

Chairman Longworth welcomed Mr. John Helms to the Bartow Airport Authority as new Executive Director.

Old Business-There was no Old Business.

New Business-There was no New Business.

Resolutions:

Lease with Lloyd's Auto Restorations, LLC, Building #338 (5379 Airport Blvd.), for a Primary Term of Three (3) Years, with Zero (0) Options, at \$1,100.00 Per Month. Resolution No. 1150. (Lease Renewal).

Mr. Simpson moved and stated that Lloyd's is an outstanding tenant and is glad the Airport has them. Mr. Clements seconded to Adopt Resolution No. 1150. All members voted yes, and the motion carried.

Lease with Amphibians Plus, LLC, Building 418-S (5510 Airport Blvd) Approximately 5,320' Sq. Ft. for a Primary Term of Three (3) Years, with Three (3), Five (5) Year Options, at \$1,835.00 Per Month. Resolution No. 1151 (New Lease).

Mr. Huff moved, Ms. Pfeiffer seconded to Adopt Resolution No. 1151. All members voted yes, and the motion carried.

There being no further business to come before the Airport Authority, the meeting was adjourned at 5:59 p.m.

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY

By: _____
CHAIRPERSON

ATTEST: _____
SECRETARY